##

# Farmers and Crafts Market

# of Las Cruces, Inc.

**Vendor Status Update**

|  |
| --- |
| **Vendor Information** |
| Vendor Name: |  | Date: |  |
|  |  | Block Coordinator: |  |
| Business Name: |  | Space Number: |  |
| Email: |  | Phone Number: |  |
| **Details** |
| Select from the following:**Temporary to Permanent -** You will be assigned a permanent space based on availability and billed a fee of $130 per space at the beginning of each quarter.  |
|  **Permanent to Temporary –** You forfeit your permanent location and will be a floater. Vouchers will need to be turned in to set up. Criteria must be met before going to permanent once again. **Increase Number of Spaces** – Current #: \_\_\_\_\_\_\_\_\_ Requested #: \_\_\_\_\_\_\_\_\_\_**Decrease Number of Spaces** – Current #: \_\_\_\_\_\_\_\_\_ Requested #: \_\_\_\_\_\_\_\_\_\_**Space Relocation** – Current Space #: \_\_\_\_\_\_\_\_\_\_ Requested Space #: \_\_\_\_\_\_\_\_\_\_\_ **Exit** – You are leaving market and forfeiting all rights to a space. You may return to market if all criteria set forth in the P & P’s are met, but you will return as a temporary vendor. **Reasons:**  |
| Notice: Requests are not approved until signed by Market Manager. A copy will be provided back to you once complete.  |
|  |  |
| *Vendor Signature* | *Date* |
|  |  |
| *FCMLC Market Manager Signature* | *Date* |

Revised 09/2017