## 

# Farmers and Crafts Market

# of Las Cruces, Inc.

**Vendor Status Update**

|  |  |  |  |  |  |
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| **Vendor Information** | | | | | |
| Vendor Name: |  | Date: | |  | |
|  |  | Block Coordinator: | |  | |
| Business Name: |  | Space Number: | |  | |
| Email: |  | Phone Number: | |  | |
| **Details** | | | | | |
| Select from the following:  **Temporary to Permanent -** You will be assigned a permanent space based on availability and billed a fee of $130 per space at the beginning of each quarter. | | | | | |
| **Permanent to Temporary –** You forfeit your permanent location and will be a floater. Vouchers will need to be turned in to set up. Criteria must be met before going to permanent once again.  **Increase Number of Spaces** – Current #: \_\_\_\_\_\_\_\_\_ Requested #: \_\_\_\_\_\_\_\_\_\_  **Decrease Number of Spaces** – Current #: \_\_\_\_\_\_\_\_\_ Requested #: \_\_\_\_\_\_\_\_\_\_  **Space Relocation** – Current Space #: \_\_\_\_\_\_\_\_\_\_ Requested Space #: \_\_\_\_\_\_\_\_\_\_\_  **Exit** – You are leaving market and forfeiting all rights to a space. You may return to market if all criteria set forth in the P & P’s are met, but you will return as a temporary vendor.  **Reasons:** | | | | | |
| Notice: Requests are not approved until signed by Market Manager. A copy will be provided back to you once complete. | | | | |
|  | | |  | |
| *Vendor Signature* | | | *Date* | |
|  | | |  | |
| *FCMLC Market Manager Signature* | | | *Date* | |

Revised 09/2017