Farmers & Crafts Market Board Meeting November 8, 2022

Board members present: John Guldemann- Chair, Lan Stong- Vice Chair, Sharon Carrillo (Zoom)- Treasurer, James Brookover, Kelly Muncrief

Staff present: Karin Bradshaw- Market manager, Amanda Buono- Office manager

Vendors present: Debbie Bond, Sylvia Hendrikson, Wilma Durio, Zeno Muncrief, Wayne Steppings, Sue Steppings, Danitza Lopez (Zoom)

Visitors present: Kathy Vasile

Guldemann: Called meeting to order at 6:00 PM

Guldemann: Read Conflict of Interest Inquiry and Privilege of the Floor

Guldemann: Called for Amending of the Agenda

Brookover: Motion to Add Item #4 under New Business- Motion, Discussion, Vote- Advertising- Santa Paws

Muncrief: Second

Guldemann: All approve. Aye. Motion passes

Guldemann: Called for Approval of the Amended Agenda

Brookover: Motion to Approve the Agenda

Muncrief: Second

Guldemann: All approve. Aye. Motion passes

Guldemann: Called for Approval of the minutes from 6/14, 8/9, and 8/22

Stong: Motion to approve the minutes

Brookover: Second

Guldemann: All approve. Aye. Motion passes.

**Committee Reports**

**Finance:** Profit and Loss for October 2022 and Balance Sheet for October 2022 presented. Question concerning what the Special EBT Program under Expense pertained to. Answer will be provided later.

**Operations:** Voting for the Bulletin’s Best has begun. We are entered in 4 categories. We had 110 RSVPs for the December Annual meeting. We will purchase a 6 FT artificial tree for the meeting and ask our vendors to provide handmade ornaments. Reminder that payday falls on a Federal Bank holiday this week, so payday is Thursday instead.

**New Business:**

Guldemann: Need a Motion to approve Organizational Policy #1

Stong: Motion to Approve

Brookover: Second

Guldemann: All approve. Aye. Motion passes

Guldemann: Need a Motion to approve Organizational Policy #4

Stong: Motion to approve

Brookover: Second

Guldemann: All approve. Aye. Motion passes

Guldemann: Need a motion to Approve P&P Revision

Brookover: Motion to approve

Muncrief: Second

Guldemann: All approve. Aye. Motion passes

Guldemann: Need a motion to approve Santa Paws

Stong: Motion to approve $500 for the Santa Paws event

Brookover: second

Guldemann: All approve. Aye. Motion passes

**No Board Comments**

**Vendor Comments:**

Hendrickson: There needs to be more knowledge and understanding of the items on our Profit & Loss

Bond: Has anyone been scheduled to do the Agreed Upon Procedure yet?

Carrillo: Have been unable to find a accountant willing to do this. Have one more firm to check.

Guldemann: Called for Motion to Adjourn

Brookover: Motion to adjourn

Muncrief: Second

Guldemann: All approve. Aye Motion passes

Meeting adjourned at 7:01 PM

Minutes written by Karin Bradshaw