**TITLE:** Finance/Investment Committee

**PURPOSE:** Establish duties for the Finance/Investment Committee

**ACTIONS/PROCEDURES/ACCOUNTABILITIES**

1. To investigate investment opportunities for the benefit of FCMLC,inc and submit suggestions to the Board.

# Provide a monthly written report at least one week prior to all regular Board meetings. The report shall contain, but not be limited to, the following information:

# A schedule of upcoming Committee meetings.

# The previous month’s activities.

# A status report detailing upcoming activities and timelines.

# The Committee Chair or a designee shall be present at all regular Board meetings.

# If unable to be present, a written repost shall be submitted to the office and Vice Chair no later than one (1) hour prior to the board meeting.

# Accountable to the Board as specified in the Bylaws.

# All FCMLC members in good standing are eligible to serve on this committee.

# Committee membership of at least 50% by the vendor population is preferred.

# Committee and sub-committee members shall serve without compensation.

# Members may only serve on one committee.

# PROCEDURE APPROVAL:

Secretary Date

Chair Date